

I.T. Instructor (Tech Facilitator)



This position involves teaching students in elementary and middle school various computer skills. Some of the topics taught include keyboarding, drawing, word processing, desktop publishing, spreadsheets and multimedia presentations, as appropriate to the grade level. Some of the software currently in use includes *Microsoft Office Professional 2003*, *Kid Pix*, *OpenOffice*, *Imagine Logo* and *TypingMaster*. Classes are taught in a dedicated computer laboratory, with one networked computer per student.

Additionally, this individual assists other teachers in integrating technology into their curriculum and lesson plans.